



## Job Description: AUTOMOTIVE DETAILER

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### **General Description**

The **Automotive Detailer** will provide comprehensive cleaning and detailing services for vehicles according to company standards and client specifications including, but not limited to washing, drying, waxing, buffing, vacuuming, shampooing, steaming, deodorizing, and keeping records related to the condition of the vehicles.

### **Requirements and Qualifications**

- A valid driver's license and reliable transportation to and from work. (\*NOTE: Job sites may vary as this is a mobile detailing company).
- Car washing and/or detailing experience (*preferred*).
- Ability to meet the physical demands of the position, including walking, crouching, bending, and standing for extended periods. Also includes working in an outdoor environment in a variety of weather conditions.
- Attention to detail with excellent customer service, communication, and interpersonal skills.
- Responsible, proactive, and motivated team player.

### **Certifications and Licenses**

- Possess and maintain a valid driver's license.
- Certified Detailer (CD) or Certified Detailer-Skills Validated (CD-SV) (*preferred*).

### **Duties and Responsibilities**

*The functions listed below are those that represent the majority of the time spent working in this position. Management may assign additional functions related to the type of work/duties as necessary.*

- Cleaning and detailing vehicle interiors and exteriors to restore and maintain vehicle appearance in compliance with all company standards and client specifications including, but not limited to:
  - Removing trash and debris from the interior of the vehicles.
  - Cleaning all dirt, grime, stains, etc. on interior and exterior.
  - Shampooing carpets and upholstery.
  - Vacuuming seats, floors, mats, and trunk.
  - Cleaning, wiping down and/or polishing the dashboard, steering wheel, ashtray, cup holders, console, trims/moldings, door frames, instrument panels, exterior lights, windows, and mirrors.

- Reconditioning the vehicle's exterior and interior, as needed/requested. Including but not limited to hand washing, waxing, buffing, wet sanding, clay, shampooing, steaming and deodorizing, etc.
- Hazardous clean-up.
- Smoke mitigation.
- Tint removal and graphics/wrap removal.
- Operating pressure washers, buffers, steamers, vacuums, and other equipment.
- Using various cleaning, protective, restorative agents, and other products/materials.
- Moving, parking, and delivering vehicles.
- Performing inspections and keeping complete, accurate records of the vehicle's condition which require documentation using manual forms and/or digital applications.
- Wearing appropriate uniforms, identification, and personal protective equipment.
- Other duties as assigned.

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